

The Board was updated on Veteran REDACTED current living situation with being presented a bill needing payment. Currently awaiting applications for other forms of assistance with repairs and financial help to be filled out.

Motion- 25-0112-04 to return to public session at 1819 hrs.

1st Ray 2nd McAllister 5-0 Vote PASS

Motion – 26-0112-05 to waive the number of annual times (5) for Veteran REDACTED

1st McAllister 2nd Hyatt 5-0 Vote PASS

No motion was presented further on this topic.

OLD BUSINESS:

Heros Ball:

The hero's ball will be held in April 2026 in which discussion on sponsors of the event and tables being sponsored was had. Discussion of allowing sponsorship and funding for four people to attend the hero's ball was spoken of.

Motion – 26-0112-06 to support four people to attend the hero's ball with ticket purchases being fully covered for those individuals as it was last year

1st Ray 2nd McAllister 5-0 Vote PASS

True north/ ramp request:

Deputy Director William Piwtorak spoke with Susan Barr to provide an update on the proposed restroom installation in the establishment's barn. Unfortunately, an inspection revealed that the existing septic system is too far away to facilitate a connection. Additionally, the project is hindered by a lack of established electricity; while a preliminary plan exists, no concrete steps for development have been taken. Although an external electric pole near the barn offers a potential solution, this requires further evaluation. In the interim, the board discussed alternative ways to assist, including the use of a "porta-john" trailer to provide facilities for visitors without requiring them to enter Ms. Barr's private residence.

CBOC NAMEING:

Efforts are currently underway to finalize the name of the incoming VA Community-Based Outpatient Clinic (CBOC) in Delaware, Ohio. While the facility is scheduled for a grand opening and ribbon-cutting ceremony at 11:00 AM on January 30, 2026, the official naming process could face delays due to potential government shutdowns or other internal VA administrative factors. The clinic, located at 870 Sunbury Road in Glenwood Commons, final determinations on the name to follow in the upcoming weeks.

NEW BUSINESS

2026 approval purchases:

The Deputy Director presented a document to the board outlining the proposed budget for essential office purchases. This proposal seeks authorization for the office to execute these transactions independently, up to the pre-approved amounts specified in the documentation, rather than seeking commission approval for each individual item. Granting this authority would significantly improve administrative turnaround times and empower the office to respond more effectively to time-sensitive opportunities, such as advertisements and upcoming events.

Motion 26-0112-07 to allow the office to complete purchases without seeking individual commission approval for every matter. While ensuring that all spending remains strictly within the parameters of the budget document provided to the commission.

DIRECTORS REPORT:

Wave Report:

The bi-monthly report was distributed to the board via email for review.

GOOD FOR THE ORDER:

John Crouse inquired about purchasing wreaths for the Wreaths Across America program using the office credit card (P-Card) to take advantage of an active promotional deal. The board confirmed that the payment was successfully processed, and the order has been approved and completed.

- Point in time walk Jan 27th – Salvation Army homeless walk at night

NEXT MEETING: January 26th, 2025, is the next meeting scheduled – 1530 hrs. – At 91 N. Sandusky Street (Veterans Services).

Motion 26-0112-08 to adjourn the meeting at 1910 hrs.

1st McAllister

2nd Hill

5-0 Vote

Pass

Veterans Services – Commissioner Bi-Monthly Meeting

REGULAR MEETING OF January 27th, 2026

Commissioners		
Ric Ray	President	Present
Dave Hyatt	Vice President	Present
John McAllister	Secretary	Present
Jeff Hill	Member	Present
Richard Mason	Member	Present
Veteran Services		
Brian Galligher	Director	Excused
Wm. Piwtorak	Deputy Director	Present
Foxx Schneider	Social Services	Present
Speaking Guest(s)		

MEETING CALLED TO ORDER BY: President Ric Ray at 1730.

Pledge of Allegiance

Moment of Silence

Approval of minutes concluding at 1734 hrs.

Motion – 25-0127-01 to approve the minutes from 01-12-2026 as written

1st McAllister 2nd Mason 4-0 Vote PASS

Motion-26-0127-02 to move into executive session at 1733 hrs.

1st Hyatt 2nd McAllister 4-0 Vote PASS

Motion- 25-0127-03 to return to public session at 1826 hrs.

1st Ray 2nd McAllister 5-0 Vote PASS

Motion – 26-0127-04-01 to waive the \$12,000 allowable limit for veteran REDACTED

1st McAllister 2nd Hill 4-1 Vote PASS

Motion-26-0127-04-02 for Foxx and Victor are authorized to assist Veteran REDACTED in completing all required documentation. Conditioned upon the successful completion of this paperwork and adherence to all party requirements, the electric bill will be settled in full.

1st Hill 2nd Mason 5-0 Vote PASS

Motion-26-0127-05 to waive the \$12,000 allowable limit amount for Veteran REDACTED.

1st McAllister 2nd Hyatt 5-0 Vote PASS

- **No further motion was made on this topic**

Motion-26-0127-06 to approve the assistance for Veteran REDACTED and his daughter for rent in the amount of \$2,100.00 in which would prevent them to be evicted.

1st Hyatt 2nd McAllister 5-0 Vote PASS

Motion-26-0127-07 This authorization permits the Deputy Director to conduct a final review of the personnel letter presented to the Board, granting the authority to issue the letter promptly.

1st Hill 2nd McAllister 5-0 Vote PASS

OLD BUSINESS:

Heros Ball:

Plans for the Hero's Ball in April 2026 are underway, with recent discussions focusing on event sponsorship and table sales. Two staff members have expressed interest in attending. Additionally, the board discussed extending an invitation to the Veteran of the Year and Friend of the Veteran to attend as guests of the office using sponsored tickets. Further discussion to follow.

Software Contract Update:

The contract for the upcoming software development project is currently undergoing a final review by the vendor's legal team. This step ensures that all requested modifications are incorporated and feasible. We are awaiting a confirmed project timeline and further details on the next steps.

Compensation Study:

The Board reviewed a proposal to conduct a comprehensive compensation and wage study for office personnel and the positions within the office. After deliberation, the Board decided not to proceed with the study, choosing instead to maintain the existing office wage policy.

NEW BUSINESS

MASH PANTRY:

The board was presented a “thank you” card in which was from MASH pantry for the continued support and assistance.

Bed Bug Situation:

Following an alert from the office staff, the Deputy Director and Transportation Manager, Andrew, scheduled a precautionary bed bug inspection. A local company conducted the inspection on Saturday, January 24th, and confirmed that no bed bugs were detected.

Cemetery Repairs:

Cemetery Coordinator Fabia was commended for her exceptional performance in resolving cemetery maintenance issues and overseeing the restoration of veteran memorials. A proposal has introduced funds for Fabia. This would allow for timely repairs and upkeep while reducing the administrative burden of presenting recurring funding requests to the Board

Motion-26-0127-08 To maintain the highest standard of care for our fallen veterans, we propose an expenditure limit of \$25,000 for Cemetery Coordinator Fabia. This fund will allow her to perform essential repairs and maintenance promptly, providing her with the administrative autonomy to make necessary purchases without recurring board oversight

1st Hyatt

2nd Mason

5-0 Vote

PASS

DIRECTORS REPORT:

Wave Report:

Distributed to all board members

- Point in time walk rescheduled to February 3rd

GOOD FOR THE ORDER:

NEXT MEETING: February 9th, 2025, is the next meeting scheduled - 1530 hrs. – At 91 N. Sandusky Street (Veterans Services).

Motion 25-0112-08 to adjourn the meeting at 1903 hrs.

1st McAllister

2nd Hill

5-0 Vote

PASS