

Veterans Services – Commissioner Bi-Monthly Meeting

REGULAR MEETING OF June 8th, 2026 REDACTED

Commissioners		
Ric Ray	President	Present
Dave Hyatt	Vice President	Present
John McAllister	Secretary	Present
Jeff Hill	Member	Excused
Richard Mason	Member	Present
Veteran Services		
Brian Galligher	Director	Present
Wm. Piwtorak	Deputy Director	Present
Foxx Schneider	Social Services	Present
Speaking Guest(s)		

MEETING CALLED TO ORDER BY: President Ric Ray at 1730.

Pledge of Allegiance

Moment of Silence

Approval of minutes concluded at 1732 hrs.

Motion – 26-0608-01 to approve the minutes from 05-21-2026 as written

1st McAllister

2nd Mason

4-0 Vote

PASS

Motion-26-0608-02 to move into executive session at 1605 hrs.

1st McAllister

2nd Hyatt

4-0 Vote

PASS

Motion- 26-0608-03 to return to public session at 1856 hrs.

1st McAllister

2nd Mason

4-0 Vote

PASS

Motion-26-0608-04-01 to waive income \$12,000.00 limit for Veteran REDACTED.

1st Mason 2nd McAllister 3-1 Vote PASS

Motion-26-0608-04-02 to approve the request for Veteran REDACTED to pay rent as well as their vehicle payments to include (1) \$100 Meijer gift card.

1st Mason 2nd McAllister 3-1 Vote PASS

Motion-26-0608-05-01 to waive income limit for Veteran REDACTED.

1st Hyatt 2nd McAllister 4-0 Vote PASS

Motion-26-0608-05-02 Approval is granted to assist Veteran REDACTED with a continued extended stay at Baymont in Delaware. This assistance will be in effect from June 9th until the morning of June 12th, providing him with additional time to seek further help. As part of this extended stay, he will be provided with one (1) \$100.00 Meijer gift card to assist with food and daily necessities.

1st Hyatt 2nd McAllister 4-0 Vote PASS

OLD BUSINESS:

Software Contract – Following a discussion between our legal counsel and Butler County's legal team, it was determined that the agreement requires revised phrasing. There appears to be a misalignment regarding terms between Delaware County, Butler County, and Atomic. Our legal department will contact Butler County to clarify, with the director of the office Brian tracking all ongoing correspondence.

250th Project – The agreement between DCVSC and the City of Delaware is complete. The company producing the art for Sunbury and Powell just needs to update their pricing. Once they do, those numbers will be added to each entity's agreement. Since the templates are identical to Delaware's, we expect them to be signed quickly.

Mash – The purchase agreement for the forklift remains pending, though Richard Mason reported that the equipment is already packaged and ready for delivery. Additionally, MASH needs to implement better directional signage to improve facility visibility for visitors. Concurrently, MASH and Stock hands are in discussions regarding the greenhouse purchased by DCVSC for the MASH Pantry because the structure was placed on Stock hands property, some misunderstandings have emerged between the two parties regarding ownership and liability payments.

Policy for cemetery grave markers– The policy is still in production and awaiting legal approval. That said, the board established good parameters regarding eligibility criteria for DCVSC paid grave markers. Further discussion to follow in upcoming meetings.

Financial Assistance policy – Due to time, the policy was presented in its entirety. The cover page (Summary) highlighted areas that changed after the first reading. The second part was presented where changes were requested. The policy will be discussed in detail at the next meeting.

NEW BUSINESS – The board discussed a new cemetery software application developed by a Harlem Township resident. The web-based platform can identify all individuals who are in a cemetery, with a specialized focus on identifying veterans, their service status, and wartime involvement. Based on the presentation, the director is following up with the possibility of expanding this initiative countywide.

DIRECTORS REPORT:

Wave Report: –Due to people out of the office, the wavetop will be submitted next meetings for both time slots.

GOOD FOR THE ORDER:

There will be a flag ceremony on June 13th at Oakgrove Cemetery time and specific location to be announced.

"Jennifer Way-Young from the Health Department was asked again to provide guidance on the proper care of nylon flags, as the current instructions do not align with the federal flag code. Further discussions and action steps will follow to resolve this issue

NEXT MEETING: June 22nd, 2026, is the next meeting scheduled–1730 hrs. At 91 N. Sandusky Street (Veterans Services).

Motion 26-0521-10 to adjourn the meeting at 1944 hrs.

1st McAllister

2nd Hyatt

4-0 Vote

PASS

Veterans Services – Commissioner Bi-Monthly Meeting

REGULAR MEETING OF June 22nd, 2026 REDACTED

Commissioners		
Ric Ray	President	Present
Dave Hyatt	Vice President	Present
John McAllister	Secretary	Present
Jeff Hill	Member	Present
Richard Mason	Member	Present
Veteran Services		
Brian Galligher	Director	Present
Wm. Piwtorak	Deputy Director	Present
Foxx Schneider	Social Services	Excused
Speaking Guest(s)		

MEETING CALLED TO ORDER BY: President Ric Ray at 1730.

Pledge of Allegiance

Moment of Silence

Review minutes from the previous meeting.

Motion – 26-0622-01 to approve the minutes from 06-08-2026 as written

1st McAllister

2nd Mason

5-0 Vote

PASS

Motion-26-0622-02 to move into executive session at 1733 hrs.

1st McAllister

2nd Hyatt

5-0 Vote

PASS

Motion- 26-0622-03 to return to public session at 1812 hrs.

1st McAllister

2nd Mason

4-0 Vote

PASS

OLD BUSINESS:

Commissioner uniform shirts

There was a discussion 2 meetings ago to place the branch of service somewhere on the shirt of each commissioner. At that meeting, there was no vote, and placement was not specifically stated. Prior to embarking on adding, it was brought up again to confirm this is what the board wanted. The conversation began where input was received from all parties. In the end, there was no consensus with the board whereas there was no desire to add anything new to the commissioner shirts.

MASH PANTRY

Discussion regarding the Forklift where the board approved purchase. Due to the large amount of \$18,500.00 and the uniqueness of the purchase, legal was approached to provide feedback. They said there needs to be a contract between Veteran Services and MASH Pantry to eliminate any liability on Veteran Services. This contract has not been finalized yet. The director has reached out to get their feedback. Until this is signed, purchasing the forklift is on hold.

Policy for Grave Markers

This policy has not been finalized yet. However, the director wanted to make sure the board was good with having a limit of up to \$400.00 dollars for each marker. The board had consensus on this amount and is waiting to see the final document.

GIS Cemetery App

A legal contract between the creator of the application and Veteran Services is under development. The creator's major concern is that he wants this available to Delaware County but does not want anyone to have the access and ability to sell any aspect for profit. Further, any growth outside of Delaware County the creator of the application wants the ability to authorize who uses it. While the contract is underway, work is still being done within the county cemeteries and the application to keep the project moving forward.

Financial Assistance updated policy

The board went through the additions to the policy and tentatively approved it with the understanding that the document will go through its final process and formatting and making sure grammar and spelling is correct. Next Meeting the entire document will be ready for their final approval.

NEW BUSINESS

The Eternal Flame in Sunbury has contacted a board member to see if the DCVSC would support the cost by donating funds? During the discussion, it was identified that multiple groups already support with one stating they donate enough to pay the entire bill. Finding this out, the board began to question all the money being donated, what is it

SPECIAL MEETING OF June 25nd, 2026 REDACTED

MEETING CALLED TO ORDER BY: President Ric Ray at 1000 hrs.

Pledge of Allegiance

Moment of Silence

This meeting was called to discuss the need to approve motions regarding the bus trip that was authorized my motion back in January 2026. The auditor has requested more specific motions related to this specific trip.

Motion 26-0625-01 to cover the cost of the bus up to \$1700.00 to take up to 20 veterans and 2 staff members to the Armstrong Air and Space Museum in Wapakoneta, Ohio.

1 st	McAllister	2 nd	Mason	4-0	Passed
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Motion 26-0625-02 to pay the cost of admission (\$10.00 per ticket) to spend up to \$220.00 to cover the veterans and staff that are scheduled on the trip. Using one of the assigned procurement cards to Veterans Services is authorized to use.

1 st	McAllister	2 nd	Mason	4-0	Passed
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Motion 26-0625-03 to cover lunch (variable pricing) to spend up to \$330.00 to cover the veterans and staff members that are on the trip. Using one of the assigned procurement cards to Veterans Services is authorized to use.

1st McAllister 2nd Mason 4-0 Passed

Naming the CBOC

An ongoing mission to re-name the local Community Based Outpatient Clinic to recognized members of the military who were Delaware County residents that lost their lives protecting our Nation's interests.

Motion 26-0625-04 to continue to support the renaming of the Delaware County Community Based Outpatient Care Clinic to the “Smith-Myers Community Based Outpatient clinic. In doing so, a new letter of support has been requested to be sent to members of the U.S Senate and U.S House of Representatives.

1st McAllister 2nd Mason 4-0 Passed

GOOD FOR THE ORDER:

NEXT MEETING: July 13, 2026, is the next meeting scheduled-1730 hrs. At 91 N. Sandusky Street (Veterans Services).

Motion 26-0625-04 to adjourn the meeting at 1925 hrs.

1st McAllister 2nd Hyatt 5-0 Vote PASS